

Republic of the Philippines
Region IV-A (Calabarzon)
PROVINCE OF CAVITE
MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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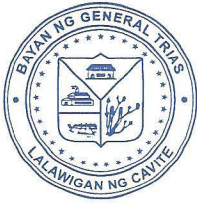
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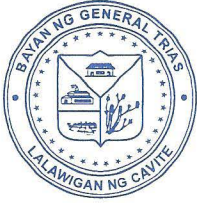
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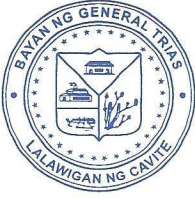
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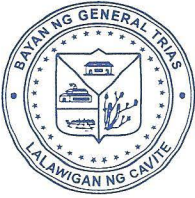
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OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 12-10

Author: SB Member Maurito C. Sison

PREAMBLE

WHEREAS, one of the important factors for the continuous development and progress of the Municipality of General Trias is its increasing number of enacted ordinances;

WHEREAS, the Municipality at present has numerous general ordinances making the copies of these legislative measures a little difficult to manage and disseminate;

WHEREAS, to be more effective, legislation also requires efficient systems and procedures to manage and translate the general ordinances into simpler and more comprehensible laws;

WHEREAS, the Local Governance Performance Management System (LGPMS) program spearheaded by the Department of the Interior and Local Government (DILG) requires the simplification of all general ordinances into a Code of General Ordinances;

WHEREAS, the Code is a practical and efficient tool for law enforcers since information are arranged systematically and logically in a single book form;

WHEREAS, the Code will guide the local legislators in identifying and rationalizing ordinances which require further analysis, amendment, or supplementation;

WHEREAS, the Sanggunian Secretariat can provide certified copies of general ordinances more quickly and efficiently by using the Code;

WHEREFORE, on motion of SB Member Maurito C. Sison duly seconded by SB Member Arturo P. Tacos, SB Member Richard R. Parin, SB Member Mario C. Amante, SB Member Kerby J. Salazar and SB Member Jayvie Arisa I. Simpan, be it

RESOLVED, AS IT IS HEREBY RESOLVED to enact the following Ordinance:

ENACTING THE CODE OF GENERAL ORDINANCES OF THE MUNICIPALITY OF GENERAL TRIAS, CAVITE.

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Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
 ARTURO P. TACOS
 SB Member

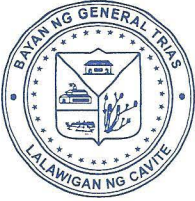
Maurito C. Sison
 MAURITO C. SISON
 SB Member

Jayvie Arisa I. Simpan
 JAYVIE ARISA I. SIMPAN
 SKF President

Kerby J. Salazar
 KERBY J. SALAZAR
 SB Member

Mario C. Amante
 MARIO C. AMANTE
 SB Member

Maurito C. Sison



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 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 2 of Mun. Ord. No. 12-10:

**CHAPTER I
 GENERAL PROVISIONS**

Article A. Short Title and Scope

Section 1A.01. Title. This Ordinance shall be known as the "General Trias Code of General Ordinances".

Section 1A.02. Scope. This Code covers all general ordinances enacted by the Sangguniang Bayan of this municipality.

Article B. Rules of Construction

Section 1B.01. Words and Phrases. Words and phrases embodied in this Code not herein specifically defined shall have the same meaning as found in legal dictionaries as well as in existing laws.

Section 1B.02. Construction of Codal Provisions. In construing the provisions of this Code, the following rules of construction shall be observed unless inconsistent with the manifest intent of the provisions or when applied they would lead to absurd or highly improbable results:

- a) **General Rule.** All words and phrases shall be construed and understood according to the common and approved usage of the language; but technical words and phrases and such other words in this Code which may have acquired a peculiar or appropriate meaning shall be construed and understood according to such technical, peculiar or appropriate meaning.
- b) **Gender and Number.** Every word importing the masculine gender as well as the words "he/she", "his/her" and "him/her" shall extend to both male and female. Every word importing the singular number shall extend and apply to several persons or things as well; and every word importing the plural number shall extend and apply also to one person or thing.
- c) **Computation of Time.** The time within which an act is to be done as provided in this Code, or in any rule or regulation issued pursuant to the provisions thereof, when expressed in days shall be computed by excluding the first day and including the last day, except when the last day falls on a Sunday or holiday, in which case the same shall be excluded from the computations and the next business day shall be considered the last day.
- d) **Tenses.** The use of any verb in the present tense shall include the future whenever applicable. The use of the word "shall" in this Code means the act being required to be done is mandatory, whereas when the word "may" is used, it means permissive.

Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
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Maurito C. Sison
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 SB Member

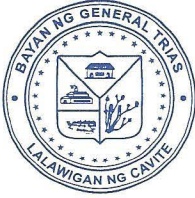
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Continuation...page 3 of Mun. Ord. No. 12-10:

- e) **References.** All references to "Chapters", "Articles", or "Sections" are to chapters, articles or sections in this Code unless otherwise specified.
- f) **Conflicting Provisions of Chapters.** If the provisions of different chapters conflict with or contravene each other, the provisions of each chapter shall prevail as to all specific matter and questions involved therein.
- g) **Conflicting Provisions of Sections.** If the provisions of different sections in the same chapter conflict with each other, the provision of the section which is last in point of sequence shall prevail.

Section 1B.03. Amendment and Integration of Additional Provisions. Any amendment on this Code may be introduced to the chapter, article or section concerned. All ordinances or provisions thereof enacted subsequent to the date of effectivity of this Code shall be complied in such a way as to bear the corresponding chapter, article or section to which such ordinance or provision pertains. Such new provisions shall be integrated into the corresponding chapter, article or section whenever a new printing or reproduction of this Code is undertaken upon authorization of the Sanggunian.

Section 1B.04. Existing Rights. No right accrued, action or proceeding commenced before the effectivity of this Code shall be adversely affected by any provisions hereof. Thereafter, all procedures or actions to be taken shall conform to the provisions of this Code whenever possible.

Section 1B.05. Reference to Code. Whenever reference is made to any portion of this Code, such reference shall apply to all amendments and additions now or may hereafter be introduced.

Section 1B.06. Effect of Headings. The Chapter, Article and Section headings do not in any manner affect the scope, meaning or intent of the provisions contained in this Code.

Section 1B.07. Relation to Prior Ordinance. The provisions of this Code which are substantially the same as that of previous or existing ordinances particularly when dealing with the same subject matter shall be construed as "restatements" and not as new enactments.

Article C. Definitions

Section 1C.01. Meaning of Technical Terms. As used in this Code, the term:

AMBULANT VENDOR - a person who walks around selling things or foods

CHEMICAL WASTES - consist of discarded solid, liquid, and gaseous chemicals arising from industrial activities, diagnostic and experimental works, and from cleaning, housekeeping, and disinfecting procedures.

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CODE – refers to this Code of General Ordinances

CURFEW - a regulation that forbids particular people from being outdoors on streets or in public places at certain specified times of the day.

DISPOSAL - the discharge, deposit, injection, dumping, spilling, leaking, or placing of any solid waste into or on any land or water so that the solid waste may enter the environment or be emitted into the air or discharge into any waters, including groundwater.

GARBAGE - means all putrescible wastes, including animal offal and carcasses, and recognizable industrial by-products, and all other wastes that are discarded as useless or unwanted including sewage and human waste.

LOITER - to remain idle in essentially one location and spending the time idly, loafing or walking about aimlessly.

MAIN ROAD - a major road for any form of motor transport.

MINORS - persons who are below eighteen (18) years of age.

PARKING - means that a motor vehicle has been brought to a stop on the shoulder or proper edge of a highway, and remains inactive in that place or close thereto for an appreciable period of time. A motor vehicle which properly stops merely to discharge a passenger or to take-in waiting passenger, or to load or unload a small quantity of freight with reasonable dispatch shall not be considered as "parked", if the motor vehicle again moves away without delay.

PROPRIETOR – the owner, operator, manager, administrator or any person who operates or is responsible for the operation of a business establishment or undertaking.

PUBLIC PLACES - any place to which the public has access including parking lots; vacant private property not owned by the minors' parents or guardians; vacant property owned by the government; and such other places open to the public; includes roads, streets, alleys, lanes, pathways, parks, plazas, sidewalks and parts or portion of buildings, walls, or fences, and such other places which are open to the public.

PUBLIC ROADS - refers to national, provincial, city or barangay roads or street, including alleys or *callejons*.

RICEMILL - the steel huller ricemill which hulls and polishes the rice simultaneously in one compartment and in one passing; also known as *kiskisan*.

SIDEWALKS – refers to narrow pathway at the sides of a road intended for the use of pedestrians.

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RICHARD R. PAREN
SB Member

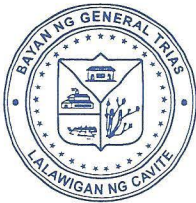

JAYVIE ARISA M. SIMPAN
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SIGNAGE - a display or poster especially street sign giving directions or commercial sign used to identify or advertise a place of business and/or a product.

SPECIAL DAYS - those days set aside for special occasions such as town fiesta, sports festivals, civic parades, religious processions, and other similar activities that draw the crowd.

SQUAT - to settle on or occupy property especially unoccupied property without title, right, or payment of rent.

WASTES - refers to all putrescible, non putrescible and discarded materials (excludes human excrement) including but not limited to food wastes, rubbish, ashes, street cleanings, dead animals, abandoned vehicles, sewage treatment sludge in non-liquid form, incinerator ash and residue, commercial, industrial, hospital, funeral, and agricultural wastes, and special wastes, whether combustible, or non-combustible such as papers, rags, cartons, woods, tin cans, lawn clippings, glass, or litter of any kind.

**CHAPTER II
 LEGISLATIVE RULES AND PROCEDURES**

Article A. Title, Purpose and Scope, and Composition of Sangguniang Bayan

Section 2A.01. Title. According to Section 50 of the Local Government Code of 1991 (RA 7160), on the first regular session following the election of its members and within ninety (90) days thereafter, the Sanggunian concerned shall adopt or update its existing Rules of Procedure. These Rules shall be known as the Internal Rules of Procedure of the Sangguniang Bayan of General Trias.

Section 2A.02. Purpose and Scope. The Rules are promulgated within the context of the Local Government Code of 1991 (RA 7160) and its Implementing Rules and Regulations, to serve as guidelines for the Sangguniang Bayan Members of the General Trias in the discharge of their official functions, particularly insofar as internal organization, order of business, legislative process, decorum and discipline are concerned.

Section 2A.03. Composition of Sangguniang Bayan. The Sangguniang Bayan of General Trias is composed of the Vice Mayor as the Presiding Officer, eight (8) elected Sanggunian Members, Chairs of the Liga ng mga Barangay (LNB) and Sangguniang Kabataan Federation (SKF) as ex officio members and other sectoral representatives elected respectively by each sector stated in the Local Government Code of 1991 (RA 7160).

Article B. Election of the Officers of the Sangguniang Bayan, Creation of Committees, and Selection of Chair, Vice Chair, and Members

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Section 2B.01. Composition of Committees. The Sangguniang Bayan shall create committees according to its legislative needs. Each committee shall consist of a Chair, a Vice Chair, and three (3) Members. All Chairs, Vice Chairs, and Members of the committees shall be elected by the majority of the Members present constituting a quorum.

Section 2B.02. Distribution of Chairmanship and Vice Chairmanship. To ensure equal distribution of Chairmanship and Vice Chairmanship of the committees, the Sanggunian Member, whether elected or ex officio, shall be allowed to Chair or Vice Chair no more than two (2) committees.

Section 2B.03. Standing Committees. According to Section (b) (1) of the Local Government Code of 1991 (RA 7160), the Sanggunian shall create standing committees, the general jurisdiction of each committee, and the election of the Chair, Vice Chair and Members of each committee as follows:

03.1. Committee on Appropriation

The committee shall primarily be responsible on all matters relating to the approval of the budget; allocation of funds for different programs, projects and other services rendered by the local government; appropriation of funds or payment of obligations; determination of compensation of personnel; and reorganization of local offices or departments.

03.2 Committee on Women and Family

The committee shall give shape to programs that aim to provide protection to women and establish families through the enactment of resolutions or ordinances that uphold the stated aim. This includes resolutions and ordinances which aim to deliver assistance and material or non-material support like seminars and skills training and programs which will enable them to become productive residents of the community.

03.3 Committee on Human Rights

It is the primary duty of the committee to enact resolutions or ordinances which will provide protection and observe the human rights of each member of the community.

03.4 Committee on Youth

It is the primary duty of this committee to enact into laws the programs and projects concerning the interests and

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Richard R. Parin
RICHARD R. PARIN
SB Member

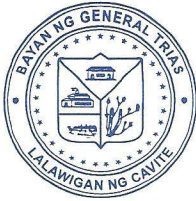
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SKF President

Kerby J. Salazar
KERBY J. SALAZAR
SB Member

Mario C. Amante
MARIO C. AMANTE
SB Member



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needs of the youth and all laws that aim to initiate comprehensive programs for sports and various skills training that will prepare the youth for employment in the future and at present time.

03.5 Committee on Environmental Protection

The committee is tasked to initiate resolutions and ordinances concerning environmental protection, exploration, utilization, development, and conservation of natural resources. It is also concerned in the enactment of laws relating to the maintenance of the beauty and cleanliness of public places, the promotion and dissemination of knowledge in the conservation of natural resources in both land and water to the concerned residents in order to grow enough harvest of food supply.

03.6 Committee on Agriculture and Cooperative

The committee is tasked to initiate resolutions and ordinances relating to agriculture; establishment and development of agricultural businesses. It is also concerned with the establishment and promotion of cooperatives as form of economic enterprises which are partners of the local government in economic growth.

03.7 Committee on Rules, Conduct and Ethical Standards

The committee is concerned with all matters relating to Order of Business; interpretation and amendment of Internal Rules, committees and their jurisdictions; privileges and disciplinary actions on disorderly conduct of the Members of the Sangguniang Bayan. It is also concerned with the implementation and codification of any implemented national law and approved local ordinances.

03.8 Committee on Ways and Means

The committee is primarily tasked to research, study, and prepare laws or ordinances concerning taxes, fees, charges, loans, and all other fees relating to local government expenditures. It is also responsible for the codification of revenue ordinances and those concerning local government expenditures.

Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
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 SB Member

Maurito C. Sison
 MAURITO C. SISON
 SB Member

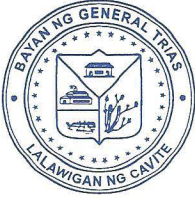
Jayvie Arisa I. Simpan
 JAYVIE ARISA I. SIMPAN
 SKF President

Kerby J. Salazar
 KERBY J. SALAZAR
 SB Member

Mario C. Amante
 MARIO C. AMANTE
 SB Member

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Republic of the Philippines
 Region IV-A (Calabarzon)
 PROVINCE OF CAVITE
 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 8 of Mun. Ord. No. 12-10:

03.9 Committee on Education, Culture and Tourism

The committee is primarily tasked with enactment of resolutions and ordinances concerning education, culture, and tourism. It includes the establishment, if necessary, or maintenance of schools in all levels; existing schools; non-formal schools; municipal library and museum; enhancement of knowledge and giving high regard to researches for the preservation and enrichment of Filipino arts and culture for the development of every citizen's physical, moral, spiritual, intellectual, and social well-being. The committee is also concerned in the promotion of the tourism infrastructure.

Richard R. Parin
 RICHARD R. PARIN
 SB Member

Jayvie Arisa I. Simpan
 JAYVIE ARISA I. SIMPAN
 SKF President

03.10 Committee on Health and Sanitation

The committee is concerned with all resolutions and ordinances relating to health and sanitation. It is also involved in matters concerning establishment, regulation, and maintenance of health centers; public and private hospitals and clinics; local government purchase of medicine for the people in need and other projects that aim to promote the state of health of every citizen.

Arturo P. Tacos
 ARTURO P. TACOS
 SB Member

Kerby J. Salazar
 KERBY J. SALAZAR
 SB Member

03.11 Committee on Public Order and Safety

The committee is primarily concerned with all matters relating to the maintenance of peace and order in the municipality, enactment of ordinances concerning regulation of protective or security services, traffic rules and regulations, jail management, disaster preparedness, and fire prevention and control measures.

Maurito C. Sison
 MAURITO C. SISON
 SB Member

Mario C. Amante
 MARIO C. AMANTE
 SB Member

03.12 Committee on Public Works

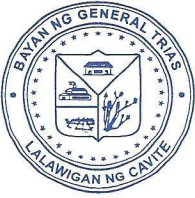
The committee is tasked to enact resolutions and ordinances concerning public works, and to identify priority projects for funding.

03.13 Committee on Transportation and Communication

The committee is tasked to initiate the enactment of resolutions and ordinances concerning the regulation of tricycles and the granting of franchises, establishments of stations and terminals, and identification of places of loading and unloading passengers. It is also concerned with the regulation of the communication and telecommunication facilities.

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Continuation...page 9 of Mun. Ord. No. 12-10:

03.14 Committee on Business Enterprises Development and Industrial Relations

The committee is primarily tasked to initiate resolutions and ordinances that aim to promote business enterprises in the municipality. It is also concerned with the enactment of laws that will promote understanding and cooperation between workers and businessmen to further business enterprise in the municipality whether it has a small or large capital.

[Signature]
RICHARD R. PARIN
 SB Member

[Signature]
JAYVIE ARSANI SIMPAN
 SKF President

03.15 Committee on Appointment

The committee is responsible for all propositions relating to organizations and/or re-organizations of various offices of the local government unit, creation of new positions, supervision of employees, classification of positions and salary, discipline of employees, implementation of good management and effective performance of employees. For this reason, the Chair of the committee shall represent the Sangguniang Bayan in the Personnel Selection and Promotion Board and in any other committee that may be created to hear and decide on the administrative cases against an employee of the local government.

[Signature]
ARTURO P. TACOS
 SB Member

[Signature]
KERBY J. SALAZAR
 SB Member

03.16 Committee on Senior Citizens, People's Organization, and Nongovernmental Organization

The committee shapes the programs that aim to provide protection to the senior citizens through the enactment of resolutions and ordinances that support the objective stated.

The committee shall also identify and help in the establishment and management of nongovernmental organizations to become active partners in the achievement of local autonomy.

[Signature]
MAURITO C. SISON
 SB Member

[Signature]
MARIO C. AMANTE
 SB Member

03.17 Committee on Housing and Land Use

The committee is primarily tasked to enact resolutions and ordinances relating the regulation of the construction of housing projects and conversion of land use. It is also responsible for the research and for initiating studies on the approval or disapproval of any application for the conversion of land use and application for the construction of housing projects.

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OFFICE OF THE SANGGUNIANG BAYAN

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03.18 Committee on Barangay Affairs

The committee is primarily responsible for the enactment of resolutions and ordinances concerning the development of each barangay in the Municipality of General Trias. It is also concerned with the development of infrastructure, leadership, different barangay organizations and delivery of social services.

Section 2B.04. Special Committee. The Sangguniang Bayan has the power to create any special committee for special purposes or for functions which are not under the jurisdiction of the standing committees.

Section 2B.05. Rules and Regulations for Special Committee. The Sangguniang Bayan shall create a special committee for every case filed and shall hear and decide the case according to the rules stated in Section 60 of the Local Government Code of 1991 (RA 7160). For this reason, separate rules and regulations shall be drafted for the special committee and shall be called Rules and Regulations for the hearing of complaints according to Section 60 of the Local Government Code of 1991 (RA 7160).

Section 2B.06. The Vice Mayor as Chair of Special Committee. The Vice Mayor as the Presiding Officer of the Sangguniang Bayan is not a member of any committee, however, he may be elected as Chair of the special committee depending on his qualification and experience.

Article C. Session and Quorum

Section 2C.01. Regular Session. As stated in the Local Government Code of 1991 (RA 7160), the Sangguniang Bayan is mandated to conduct a regular session every week. The regular session of the Sangguniang Bayan shall be conducted every Tuesday at 9:00 in the morning. It shall normally be conducted in the Session Hall or at times, once a month, in any barangay.

Section 2C.02. Special Session. When public interest so demands, special sessions may be conducted by the Sangguniang Bayan. The special session may be called by the Local Chief Executive or a majority of the Members of the Sangguniang Bayan.

Section 2C.03. Limitation in the Conduct of the Session. No two (2) sessions, whether regular or special, may be held in a single day.

Section 2C.04. Public Presence in the Session. The sessions of the Sanggunian shall be open to the public unless a closed-door session is decided or ordered by an affirmative vote of a majority of the Members present therein, there being a quorum, in the public interest or for reasons of security, decency, or morality.

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Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
 ARTURO P. TACOS
 SB Member

Maurito C. Sison
 MAURITO C. SISON
 SB Member

Jayvie Arisa I. Simpan
 JAYVIE ARISA I. SIMPAN
 SKFP President

Kerby J. Salazar
 KERBY J. SALAZAR
 SB Member

Mario C. Amante
 MARIO C. AMANTE
 SB Member

[Handwritten signatures]



Republic of the Philippines
Region IV-A (Calabarzon)
PROVINCE OF CAVITE
MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 11 of Mun. Ord. No. 12-10:

Section 2C.05. Announcement or Invitation for Attendance in Session. The attendance of each Member of the Sangguniang Bayan in all meetings or sessions is his primary duty. For this reason, no invitation shall be needed for the Sanggunian Member to attend the regular session.

A written notice or invitation for a special session shall be served personally or sent at the Sanggunian Member's usual place of residence at least twenty-four (24) hours before the special session is held. The invitation shall contain the agenda, date, time and place of the special session.

Section 2C.06. Agenda of the Special Session. The agenda stated in the invitation for the special session shall be the only topic or topics to be discussed in the special session.

Unless otherwise concurred in by two-thirds (2/3) vote of the members present, there being a quorum, no other matter may be considered at a special session except those stated in the notice.

Article D. Quorum

Section 2D.01. Quorum at the Beginning of the Session. The attendance of the majority (50% + 1) of all the members of the Sanggunian including the Vice Mayor shall constitute a quorum for a session. At the beginning of the session, the quorum is determined by calling the roll of the Sanggunian Members and announcing the results.

Section 2D.02. Quorum During the Conduct of the Session. During the conduct of the session, any Sanggunian Member can raise a question of quorum. The question shall be addressed to the Presiding Officer who shall direct the Sanggunian Secretary to immediately proceed to call the roll of the members and thereafter announce the results.

Where there is no quorum and on motion of the Sanggunian Member who raised the question of quorum, the session may be adjourned or a recess may be declared.

The motion to declare a recess or adjournment due to lack of quorum does not need to be seconded.

Article E. The Presiding Officer, Majority Floor Leader, and Minority Floor Leader

Section 2E.01. The Presiding Officer. The Presiding Officer of the Sangguniang Bayan is the duly elected Vice Mayor of the Municipality. He shall open and preside over the session of the Sanggunian.

The Presiding Officer shall have the sole power to authorize, recognize, and allow to speak during the proceedings of the session except on situations

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RICHARD R. PARIN
SB Member

ARTURO P. TACOS
SB Member

MAURITO C. SISON
SB Member

JAYVIE ARISA I. SIMPAN
SKFP President

KERRY J. SALAZAR
SB Member

MARIO C. AMANTE
SB Member

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Republic of the Philippines
Region IV-A (Calabarzon)
PROVINCE OF CAVITE
MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 12 of Mun. Ord. No. 12-10:

stated in Section 2F.03, wherein a Sanggunian Member is allowed to interrupt a fellow Sanggunian Member while speaking.

The Presiding Officer cannot participate in the deliberation of the Body but shall have the power to decide on matters being referred to him. The Presiding Officer may set limits on the discussion or debate on the deliberation to give other Sanggunian Members a chance to participate in the discussion and debate.

The Presiding Officer may also be a co-author or co-sponsor of the proposed ordinance or resolution but discussion and participation in the deliberation of this matter shall be entrusted to the main author of the ordinance or resolution.

The Presiding Officer cannot vote except in case of breaking a tie.

Section 2E.02. Choosing the Majority and Minority Floor Leaders. The Majority Floor Leader is chosen from the political party that holds the majority of the Sanggunian Members while the Minority Floor Leader is selected from the political party that holds the minority of the Sanggunian Members.

Section 2E.03. Duties of the Majority Floor Leader. If for any reason, the Presiding Officer is absent, or decides to participate in the deliberation of the Sanggunian or inhibits in any of his duties, the Majority Floor Leader shall act as the Temporary Presiding Officer. In this case, the Sangguniang Bayan shall elect from among themselves a Temporary Majority Floor Leader.

Section 2E.04. Duties of the Minority Floor Leader. The Minority Floor Leader represents the interest and the position of the minority in the Sangguniang Bayan.

If both the Presiding Officer and the Majority Floor Leader are absent or both decide to participate in the deliberation or both inhibit in any of the duties of the Sangguniang Bayan, the Minority Floor Leader shall act as the Temporary Presiding Officer.

Section 2E.05. Choosing the Temporary Presiding Officer, Majority Floor Leader and Minority Floor Leader. If the Temporary Presiding Officer, Majority Floor Leader and Minority Floor Leader are all at the same time absent, the Sanggunian Members constituting a quorum shall designate or choose the Temporary Presiding Officer and Majority Floor Leader.

Article F. Conduct, Attire, and Decorum in the Session

Section 2F.01. General Rule. During sessions, each Sanggunian Member is expected to exemplify good conduct, wear proper attire, and observe courtesy in speaking.

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RICHARD R. PARIN
SB Member


ARTURO P. TACOS
SB Member

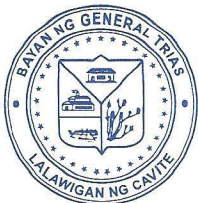

MAURITO C. SISON
SB Member


JAYVIE ARISA T. SIMPAN
SKF President


KERBY J. SALAZAR
SB Member


MARIO C. AMANTE
SB Member





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Section 2F.02. Permission to Speak. Any Sanggunian Member who desires to speak or express an opinion or view on the matter being discussed shall respectfully ask permission from the Presiding Officer. After permission is granted by the Presiding Officer, the Sanggunian Member may then speak.

Section 2F.03. Interruption of the Sanggunian Member Speaking. No Sanggunian Member shall interrupt a fellow Sanggunian Member who is speaking except in the following circumstances:

- 03.1 When the motion is to reconsider the decision of the Presiding Officer;
- 03.2 When the request is to abide by the Order of Business which was not followed;
- 03.3 When the request is to divide the draft ordinance or resolution that contains more than one subject;
- 03.4 When the order of the proceedings of the session is lost (Point of Order);
- 03.5 When the request is to ask for explanation or information related to the matter being discussed (Point of Information);
- 03.6 When the question is related to the rules of the parliamentary law (Point of Parliamentary Inquiry);
- 03.7 When the question to be raised is a question of personal or collective privilege (Question of Personal or Collective Privilege).

Section 2F.04. Advice When Speaking. Any Sanggunian Member speaking should be calm, courteous, and polite. He shall avoid criticizing his fellow Sanggunian Member or the latter's being. Use of dirty, rude, and hurting words should be avoided.

Section 2F.05. Absences During Session/Meeting. Unexplained absences in four (4) consecutive meetings/sessions of any Sanggunian Member may be a ground for disciplinary actions like reprimand for the first offense; inhibition from attending and participating in meetings or sessions; or suspension for not more than sixty (60) days for the succeeding offenses.

The penalty of suspension shall require the concurrence of at least two-thirds (2/3) vote of all the Sangguniang Bayan Members while other penalties shall require the simple majority vote of those present and constituting a quorum.

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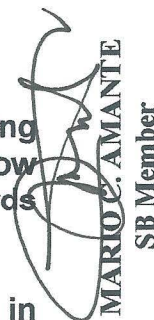

RICHARD R. PARIN
SB Member


ARTURO P. TACOS
SB Member


MAURITO C. SISON
SB Member


JAYVIE ARISA I. SIMPAN
SKF President


KERBY J. SALAZAR
SB Member


MARIO C. AMANTE
SB Member





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 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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Article G. Order of Business

Section 2G.01. Order of Business. The Order of Business of the session shall be:

- 1.1 Call to Order
- 1.2 Invocation and Philippine National Anthem
- 1.3 Roll Call
- 1.4 Approval of the Journal (Minutes) of Previous Session
- 1.5 Privilege Hour
- 1.6 First Reading
- 1.7 Committee Report
- 1.8 Calendar of Business
 - i. Unfinished Business
 - ii. Second Reading
 - iii. Third Reading
 - iv. Unassigned Business
- 1.9 Other Matters
- 1.10 Adjournment

Section 2G.02. Distribution of the Order of Business. Three (3) days before the session, the Sanggunian Secretary shall distribute the copies of the Order of Business with pertinent documents to all Sanggunian Members to enable them to study the scheduled agenda for the specified session.

For the special session, the distribution of the Order of Business shall be consistent with the provisions stated in Section 2C.05.

Section 2G.03. Proposing a Motion. Any Sanggunian Member who wants to propose a motion shall first seek permission or recognition from the Presiding Officer.

All motions must be seconded except for the motion to adjourn or recess due to lack of quorum according to Section 2D.02.

The Sanggunian Member who seconds on the motion no longer needs to ask permission or recognition from the Presiding Officer. If there is no second on the motion, the Presiding Officer shall ask the Body if there is someone who wants to second the motion, before the matter is decided upon or voted.

Section 2G.04. Discussion of Agenda and Voting of the Sanggunian Members. The author of the ordinance, resolution, or proposal shall be the first to discuss the good points and the advantages of his proposal. Then, any Sanggunian Member who wants to ask, express his support or proposal shall be given the opportunity to discuss his position on the matter. For the wise use of

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 RICHARD R. PARIN
 SB Member

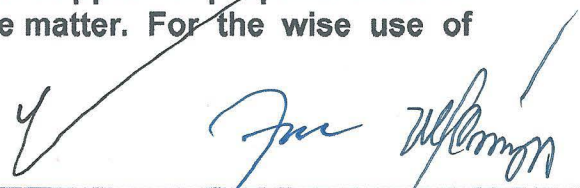

 ARTURO P. TACOS
 SB Member


 MAURITO C. SISON
 SB Member


 JAYVIE ARISM I. SIMPAN
 SKF President


 KERBY J. SALAZAR
 SB Member


 MARIO C. AMANTE
 SB Member





Republic of the Philippines
Region IV-A (Calabarzon)
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MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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the session time, the Presiding Officer may set a time limit for each speaker.

Section 2G.05. Voting. After the deliberation or discussion of the agendum, the Presiding Officer shall ask if the Sangguniang Bayan is ready for their decision on the matter. If the Sanggunian is ready for voting, the Presiding Officer shall again announce the issue to be voted upon.

In general, before the actual voting, a Sanggunian Member shall propose to the Sangguniang Bayan to decide whether an explanation to their votes should be provided by each Member.

Voting shall be done by means of answering "Aye" for those in favor and "Nay" for those against. Each vote shall be counted and recorded by the Sanggunian Secretary.

Sections 2G.06. Required Votes The majority vote (50% + 1) of those constituting a quorum is required to concur an ordinance or resolution.

The concurrence of at least two-thirds (2/3) votes of the Sangguniang Bayan is required (i) to suspend a Sanggunian Member for his violation of Section 2F.05; and (ii) to amend the Internal Rules of Procedures.

Section 2G.07. Signing of Resolution and Ordinance. The affixing of the signatures of the Presiding Officer, Sanggunian Members, and the Secretary of the Sanggunian on any resolution and ordinance that have been enacted shall be done during session time.

Article H. Power of the Sangguniang Bayan

Section 2H.01. Power of the Sangguniang Bayan. The Sangguniang Bayan has the power to:

- 01.1 Approve and enact its Internal Rules or directives to protect and uphold the honor, peace, and order in the session;
- 01.2 Decide who shall stay in the session hall. If the Sangguniang Bayan decides to request anyone in the session to leave or request for a closed-door session due to the sensitivity of the topic concerned, it is the responsibility of the Presiding Officer to enforce the Sanggunian decision;
- 01.3 Prevent any Sanggunian Member from carrying out his duties during the conduct of the session if he is disrupting the peace and order of the session due to his behavior and manner of speaking which is against good and gentlemanly manners;

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RICHARD R. PARIN
SB Member

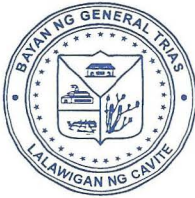

ARTURO P. TACOS
SB Member


MAURITO C. SISON
SB Member


JAYVIE ARISA I. SIMPAN
SKF President


KERBY J. SALAZAR
SB Member


MARIO C. AMANTE
SB Member



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 Region IV-A (Calabarzon)
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 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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01.4 Hear, investigate, and decide on complaints against any elected barangay official; and

01.5 Impose the necessary disciplinary action against any Sangguniang Bayan Member violating the Internal Rules.

Article I. Amendment

Section 2I.01. Amendment. Any portion of these rules may be cancelled or amended by two-thirds (2/3) vote of all the Members of the Sangguniang Bayan.

**CHAPTER III
 BUSINESS ENTERPRISE**

Article A. Display of Signage of Factory Bearing Its Name, Address, and Kind of Product

Section 3A.01. Policy. It shall be the duty of the factory owner/proprietor to display a signboard/signage that indicates the name of the factory, its barangay address, and the kind of product made.

Section 3A.02. Rules and Regulations. The signboard/signage shall measure 4 ft by 8 ft (4' x 8') and it shall indicate the name of the factory, its barangay address, and the kind of product made.

Section 3A.03. Penalties. Any person found violating this Article shall be penalized as follows:

- First Offense - Warning, and compliance within a week.
- Second Offense - A fine of Two Thousand Five Hundred Pesos (Php 2 500.00).
- Third Offense - Fine and suspension of factory operation for two (2) weeks.

Article B. Coded Business Identification Plates and/or Stickers

Section 3B.01. Rules and Regulations

1. The herein enumerated business, commercial and service establishments shall be issued with coded business identification plates and/or stickers annually as the case may be.

Business Categories

1. Manufacturers, importers, producers

License Plate No.

A-001

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[Signature]
 RICHARD R. PARIN
 SB Member

[Signature]
 JAYVIE ARISA L. SIMPAN
 SKF President

[Signature]
 ARTURO P. TACOS
 SB Member

[Signature]
 KERBY J. SALAZAR
 SB Member

[Signature]
 MAURITO C. SISON
 SB Member

[Signature]
 MARIO C. AMANTE
 SB Member

[Signatures]



Republic of the Philippines
 Region IV-A (Calabarzon)
 PROVINCE OF CAVITE
 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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- | | |
|--|-------|
| 2. Gen. Merchandise (retailer, independent wholesaler and distributor) | B-001 |
| 3. Eateries | C-001 |
| 4. Service Establishments | D-001 |
| 5. Boarding House and Apartments | E-001 |
| 6. Amusement Places | F-001 |
| 7. Amusement Devices | G-001 |
| 8. Take Home Stands (barbecue, pizza pie, pancakes, hotdogs and hamburger) | H-001 |

1. The size of the coded business identification plate shall be 3 in. by 8 in. (3" x 8") and the sticker shall be 2 in. by 4 in. (2" x 4") and shall cost Php 100.00 and Php 50.00, respectively.
2. The proprietor, manager and/or operator of herein mentioned business, commercial and service establishments shall be required to display their respective coded business identification plates and/or stickers in any conspicuous place in front of their establishments.

Section 3B.02 Penalties

1. Any proprietor, manager or operator who has the duty to secure the aforementioned coded business identification plate and/or sticker but fails to secure the same shall, upon conviction thereof, be fined not less than Five Hundred Pesos (Php 500.00) but not more than One Thousand Pesos (Php 1 000.00) or imprisonment of not less than ten (10) days or both upon the discretion of the Court.
2. Any proprietor, manager or operator who fails to display the coded identification business plate and/or sticker within five (5) days from receipt of the same, shall, upon conviction, be fined not less than Five Hundred Pesos (Php 500.00) but not more than One Thousand Pesos (Php 1 000.00) or imprisonment of not less than ten (10) days upon the discretion of the Court.

Article C. Registration of Houses for Rent, Apartments, Boarding Houses, and All Similar Units for Rent and Registration of Lessee

Section 3C.01. Regulated Acts

- a. All owners/lessors of apartments, boarding houses and other similar units for rent shall be required to register the said units in the Municipal Business Permit and Licensing Office.
- b. All owners of apartments, boarding houses and other similar units for rent shall require from the tenants/boarders the photocopies of the

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RICHARD R. PARIN
 SB Member

ARTURO P. TACOS
 SB Member

MAURITO C. SISON
 SB Member

JAYVIE ARISA I. SIMPAN
 SKFP President

KERBY J. SALAZAR
 SB Member

MARIO C. AMANTE
 SB Member

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Republic of the Philippines
 Region IV-A (Calabarzon)
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 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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following documents:

- For Family - Copy of Identification Card (ID) and Community Tax Certificate (Sedula) of the Father or Head of the Family
- For Employees - Copy of Employment Identification Card (ID) and Community Tax Certificate (Sedula) of all employed members of the family
- For Students - Copy of School Identification Card (ID)

c. All owners/lessors of apartments, boarding houses and other similar units for rent shall accompany the lessee to the Barangay Hall for the registration and certification of residency.

Section 3C.02. Administrative Provision. It shall be the duty of the Barangay to monitor all apartments, boarding houses and other similar units for rent within its territorial jurisdiction to ensure that all units have the necessary license from the Municipality and all the lessee are registered.

Section 3C.03. Penalties. Any person found violating this Article shall be penalized as follows:

03.1 For the owners/lessors of apartments, boarding houses and other similar units for rent who failed to register at the Municipal Business Permit and Licensing Office:

- First Offense - One Thousand Pesos (Php 1 000.00)
- Second Offense - One Thousand Five Hundred Pesos (Php 1 500.00)
- Third Offense - Two Thousand Five Hundred Pesos (P2 500.00) and foreclosure

03.2 For the owners/lessors of apartments, boarding houses and other similar units for rent who failed to register at the Barangay Hall:

- First Offense - One Thousand Pesos (Php 1 000.00)
- Second Offense - One Thousand Five Hundred Pesos (Php 1 500.00)
- Third Offense - Two Thousand Five Hundred Pesos (Php 2 500.00) and foreclosure

03.3 For the tenants/boarders who failed to register at the Barangay Hall:

Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
 ARTURO P. TACOS
 SB Member

Maurito C. Sison
 MAURITO C. SISON
 SB Member

Jayvie Arisa L. Simpan
 JAYVIE ARISA L. SIMPAN
 SKF President

Kerby J. Salazar
 KERBY J. SALAZAR
 SB Member

Mario C. Amante
 MARIO C. AMANTE
 SB Member

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Republic of the Philippines
 Region IV-A (Calabarzon)
 PROVINCE OF CAVITE
 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

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First Offense	-	Five Hundred Pesos (Php 500.00)
Second Offense	-	One Thousand Pesos (Php 1 000.00)
Third Offense	-	Two Thousand Pesos (Php 2 000.00)

All collected penalty fees shall be divided as follows:

Municipal Government	-	60%
Barangay Government	-	40%

Article D. Selling of Goods Outside the Public Market

Section 3D.01 Prohibited Act. No person shall be allowed to sell fish, meat, vegetables, etc. in any place other than the Public Market of General Trias especially in sidewalks and busy places.

Section 3D.02. Exemption. Ambulant vendors selling fish, meat, vegetables, etc. and those selling inside and outside the cockpit area but have secured the necessary permits with due process of law are exempted from the provisions of this Article after settling the due market fees to the authorized person of the Municipality.

Section 3D.03 Penalties. Any person found violating Section 3D.01 of this Article shall be penalized as follows:

First Offense	-	A fine of Fifty Pesos (Php 50.00) or imprisonment of five (5) days or both fine and imprisonment upon the discretion of the Court.
Second Offense	-	A fine of One Hundred Pesos (Php 100.00) or imprisonment of ten (10) days or both fine and imprisonment upon the discretion of the Court.

**CHAPTER IV
 EDUCATION**

Article A. Construction of School Buildings for Public Use as Requirement for Subdivision and Condominium Developers/Owners

Section 4A.01. Authority and Purpose. This Article is enacted pursuant to the following:

- a. Improve the public school classroom to student ratio of 1:62 (National Statistics Office 2000) to 1:50.
- b. Enjoin the private sectors especially the real estate developers/owners in the community development through participation in "BUILD-A-SCHOOL PROGRAM".
- c. Increase the literacy rate of the municipality from 95% (National Statistic Office 2000) to 100%.

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OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 20 of Mun. Ord. No. 12-10:

- d. Sec. 447, (a) (2) (x) of the Local Government Code of 1991: Subject to national law, process and approve subdivision plans for residential, commercial, or industrial purposes and other development purposes, and collect processing fees and other charges, the proceeds of which shall accrue entirely to the municipality.

Section 4A.02. Rules and Regulations

- a. All real estate developers/owners of residential lots and/or house and lot subdivisions including residential condominium projects with total project area of 4.0 hectares and above are covered with no exemption.
- b. Local government through the recommendation of the district supervisor may assign priority school as beneficiary of the "BUILD-A-SCHOOL PROGRAM".
- c. One (1) standard reinforced concrete classroom with basic facilities like comfort room, electricity and water system is required for every 4.0 hectares of approved residential project.
- d. Certificate of Completion for land development shall only be issued by the Sangguniang Bayan after compliance to this Article. No development permit for other projects shall be issued to the requesting developers/owners unless the concerned parties have complied to this Article.
- e. Real estate developers/owners may apply to construct the school building in the designated open space of the subdivision assigned as school sites.
- f. Construction of school building subject to building permit requirements must conform to the requirements of the Municipal Building Code in particular but is exempted from payment of municipal fees.
- g. Design and specification of materials and workmanship of school building to floor area, height, illumination, building construction materials and finishing.
- h. School site with limited area for school building expansions must adopt a multi-level building construction.
- i. Real estate developers/owners have the option to donate the equivalent project amount of the school building to the Local Government Unit of General Trias subject to terms and conditions agreed in the memorandum/deed of donation.


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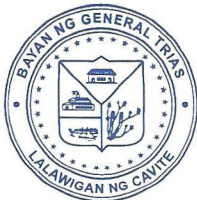

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j. Tabulated allocation of school building requirement for each residential subdivision projects.

PROJECT SIZE	NO. OF SCHOOL CLASSROOMS REQUIRED	NO. OF STOREY
less than 4.0 hectares	none	none
4.0 has. to 6.0 has.	1 classroom	single
more than 6.0 has. but less than 10.0 has.	2 classrooms	single
more than 10.0 has. but less than 16.0 has.	3 classrooms	single
more than 16.0 has.	4 classrooms but not more than 8 classrooms	two-storey

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Section 4A.03. Exemptions. The following subdivision projects are not covered by this Article:

- a. Nonresidential subdivision projects
- b. Residential condominiums with less than 250 units and other residential condominiums approved before December 31, 2008
- c. Real estate projects with development permits issued prior to the approval of this Article, except where an alteration of subdivision of 4.0 hectares and above was filed and approved after the approval of this Article
- d. Maliksing Pabahay (53 hectares)

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Section 4A.04. Penalties. Developers/owners found violating this Article shall be penalized as follows:

- First Offense - Notice of Housing Compliance
- Second Offense - Appearance before the Sangguniang Bayan and written explanation for their noncompliance
- Third Offense - Non-issuance of Certificate of Completion of land development.

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**CHAPTER V
 ENVIRONMENT**

Article A. Mandatory Physical Facilities, Allocation of Area for Schools, Vacant Undeveloped Open Spaces for the Tree Planting Sites and Future Road Expansion

Section 5A.01. Authority. This Article is enacted pursuant to the following:

- a. Provisions of Article 25:b-3, d-7, Rule V of RA 7160 provide local

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government of the following functions and responsibilities:

- (a.a.) provide programs and projects for the welfare of the youth and children, family and elderly.
- (a.b.) establishment of the parks, greenbelts and similar forest development.

b. Devolution of HLURB functions to local government in the processing and approval of subdivisions (Article 100:2-x of RA 7160) gave more powers from them to improve minimum design standards for residential, commercial, industrial, memorial park, and farm lot subdivisions that are far more applicable, adaptable and beneficial to the people.

Section 5A.02. Purpose. This Article is designed and enacted to:

- a. Provide and improve good quality of social life in terms of adequate physical facilities for recreational purposes.
- b. Provide school expansion area that will serve the future residents of the residential subdivision and neighborhood communities.
- c. Solicit support from subdivision developer/owner in the delivery of this kind of basic facilities.
- d. Protect the degrading of environment brought by various forms of development.
- e. Prevent undue congestion of traffic in potential growth area.

Section 5A.03. Administrative Provision. The Office of the Municipal Mayor thru the Municipal Planning and Development Office shall formulate, administer and enforce guidelines for the effective implementation of this Article.

Section 5A.04. Exemption. This Article automatically exempts memorial parks and cemeteries from the requirements of playing court, children's playground and allocation of future school sites.

Any petitions in writing for exemption filed by developer/owner on the application of this Article shall be heard by the Sangguniang Bayan as a committee of one whose decision shall be in writing within three (3) weeks upon receipt of petition.

Section 5A.05. Penalties. Any developer/owner found violating this Article shall be penalized in the amount of not exceeding Php 2 500.00 or imprisonment of not more than two (2) weeks or both upon the discretion of the Court. Payment or the service of the penalty imposed shall not excuse the developer/owner from

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compliance with the Article otherwise development permit shall be cancelled.

Article B. Requiring All Subdivision Homeowners Residing in the Municipality of General Trias to Plant Two (2) or More Trees in Their Respective Home Premises

Section 5B.01. Regulated Act. All subdivision homeowners residing in this Municipality are required to plant two (2) or more trees within their respective home premises.

Section 5B.02. Penalty. Any subdivision homeowners found violating this Article shall be penalized in the amount of Php 300.00 or imprisonment of one (1) day or both upon the discretion of the Court.

Article C. Stray Animals

Section 5C.01. Prohibited Acts. No person or owner of animal (e.g. cow, carabao, goat and the like) to allow such animals to roam and or stray freely in an agricultural lands that may cause destruction of crops or plants and likewise in the streets of the territorial jurisdiction of the Municipality.

Section 5C.02. Penalty. Any person or owner of animal found violating this Article shall be penalized in the amount of Php 300.00 or imprisonment of one (1) day or both upon the discretion of the Court.

Article D. Plastic Bag or Trash Can and Smoking in Public Vehicles

Section 5D.01. Regulated Act

1. For purposes of proper garbage disposal, it is mandatory for owners of public and private vehicles within the territorial jurisdiction of this Municipality to provide plastic bag or trash can inside their vehicles.
2. For health reason, smoking in public vehicles is also prohibited.

Section 5D.02. Penalty. Any person or owner found violating this Article shall be penalized as follows:

First Offense	-	Php 200.00
Second Offense	-	Php 300.00
Third Offense	-	Php 300.00 and imprisonment for a period of one (1) day upon the discretion of the Court

Article E. Spilling/Dumping of Chemical Wastes and Garbage Coming from Residential, Commercial and Other Establishments, Likewise Wastes from Piggery, Poultry, Ranch and the Like in the River, Stream, Canal and Other Water Ways Within the Municipality of General Trias

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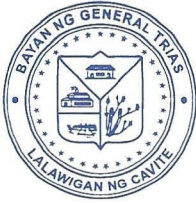
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Section 5E. 01. Prohibited Act. No spilling/dumping of chemical wastes and garbage from residential, commercial and other establishments, likewise wastes from piggery, poultry, ranch and the like in the river, stream, canal and other water ways shall be allowed.

Section 5E.02. Regulated Act. All factories and residential subdivisions within the territorial jurisdiction of this Municipality are mandated to provide a Sewerage Treatment Plant and Water Waste Treatment Facility respectively.

Section 5E.03. Administrative Provision. The concerned Barangay, the Municipal Health Unit, and all other concerned agencies are tasked to implement this Article.

Section 5E.04. Penalties. Any factory or establishment or other person found violating this Article shall be penalized as follows:

- | | | |
|----------------|---|---|
| First Offense | - | Php 2 000.00 |
| Second Offense | - | Php 3 000.00 |
| Third Offense | - | Php 5 000.00 and closure of factory and establishment or imprisonment of one (1) week to six (6) months upon the discretion of the Court. |

Article F. Cutting of Trees

Section 5F.01 Prohibited Acts. No person, whether juridical or natural, is allowed to cut trees in all public or private places within the territorial jurisdiction of the Municipality without the required permits from the Office of the Barangay, Department of Environment and Natural Resources (DENR) and the Office of the Mayor.

Section 5F.02. Penalty. Any person found violating this Article shall be penalized in the amount of not less than Php 2 000.00 but not more than Php 2 500.00 or imprisonment for a period of six (6) months or both upon the discretion of the Court.

Section 5F.03 Exemptions

1. Cutting of small tree branches and not the big branches which may decrease the amount of shade provided by the tree in to its place and surroundings.
2. Commercial logging with the permission from the Department of Environment and Natural Resources (DENR).

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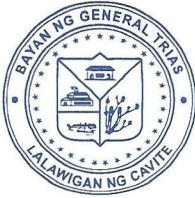
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**CHAPTER VI
 HEALTH**

Article A. Ban on Tobacco Advertisement

Section 6A.01. Prohibited Acts

- a. **Ban on Advertisements.** Beginning 01 January 2007, all tobacco advertising on television, cable television and radio shall be prohibited.
- b. Beginning 01 July 2007, all cinema and outdoor advertising shall be prohibited. No leaflets, posters and similar outdoor advertising materials may be posted, except inside the premises of point-of-sale retail establishments.
- c. Beginning 01 July 2008, all forms of tobacco advertising in mass-media shall be prohibited, except tobacco advertisements placed inside the premises of point-of-sale retail establishment.

Article B. PhilHealth Capitation Fund

Section 6B.01. Regulated Act. Create a PhilHealth Capitation Fund (PCF) from the proceeds of the outpatient consultation and diagnostic benefit package to be provided by the Philippine Health Insurance Corporation (PhilHealth) for qualified indigent families of this Municipality under the indigent sector component of the National Health Insurance Program (NHIP).

Section 6B.02. Rules and Regulations. The use, management and disposition of the PhilHealth Capitation Fund (PCF) shall be governed by the following rules:

- 1. The capitation amount shall be released on a quarterly basis by the Corporation under the following conditions:
 - 1.1 Initial release shall be subject to prior accreditation of the municipal-owned and managed Health Centers and the payment of premium contribution by the municipality; and
 - 1.2 Succeeding release of quarterly capitation shall be subject to the submission of required monitoring/evaluation reports, research and program development as provided for under the Implementing Guidelines of the Outpatient Consultation and Diagnostic Package and prior payment of premiums in case of quarterly mode of remittance.
- 2. The disposition of the PCF shall be governed by the following rules:
 - 2.1 The disbursement and liquidation of the PCF shall be in accordance

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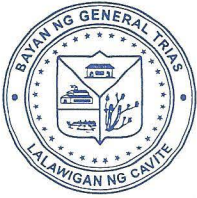
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with pertinent government accounting and auditing rules and regulations;

- 2.2 A separate book of accounts shall be maintained by the local government unit; and
- 2.3 Only drugs listed in the Primary Medical Care Drugs of the Philippine National Drug Formulary, medical supplies and equipment necessary to carry out the delivery of the required services including referral fees and administrative cost not to exceed twenty percent (20%) of the capitation fund shall be charged to the PCF. The twenty percent (20%) administrative cost shall be divided among health personnel of the Rural Health Unit (RHU), fifty percent (50%) of which shall accrue to the physician/s while the remaining fifty percent (50%) to the other personnel.

3. The Corporation may withhold the release of the subsequent quarterly PCFs due to any of the following:

- 3.1 Delay or non-payment of premium contribution;
- 3.2 Violation of government accounting and auditing rules and regulations of the disbursement and liquidation of the PCF; and
- 3.3 Non-submission of the required reports under Item 1.2 hereof.

Article C. Newborn Screening

Section 6C.01. Regulated Acts

- 01.1 All stakeholders, such as birth facilities and/or birth attendants shall be required to fully implement Republic Act No. 9288 or the Newborn Screening Acts of 2004.
- 01.2 All health practitioners/personnel, whether from public or private health institutions, who deliver or assist in the delivery of newborn, or those who conduct prenatal checkup within the Municipality, are obliged to inform the parents or legal guardian of the newborn or pregnant women of the availability and benefits of newborn screening.

Section 6C.02. Administrative Provision. It shall be the duty of the Municipal Health Office to monitor the level of implementation of the Newborn Screening Program and recommend measures to further improve it.

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Continuation...page 27 of Mun. Ord. No. 12-10:

Section 6C.03. Penalties. Individuals or institutions found violating this Article shall be penalized as follows:

1. For Public or Municipal Health Personnel:

First Offense	-	Reprimand
Second Offense	-	Suspension for one (1) to thirty (30) days
Third Offense	-	Dismissal from office

2. For private individuals or institutions/facilities offering pre/postnatal and birth delivery services:

First Offense	-	Fine of Five Hundred Pesos (Php 500.00)
Second Offense	-	Fine of One Thousand Pesos (Php1 000.00)
Third Offense	-	Fine of One Thousand Five Hundred Pesos (Php 1 500.00) and/or recommendation for suspension of business permit to operate or Health and Sanitary Permit or Occupational/Mayor's Permit.

CHAPTER VII
 PUBLIC ORDER AND SAFETY

Article A. Use of Fire Extinguisher in All Business Establishments

Section 7A.01. Regulatory Act. All owners/proprietors of business establishments like rice mills, theaters, gasoline stations, lumber and hardware stores, auto-mechanic shops, ironworks, warehouses, paint stores, and all other big stores in the Municipality shall have fire extinguishers in their respective business establishments.

Section 7A.02. Penalty. Any person found violating Section 7A.01 of this Article shall be penalized in the amount of not less than One Hundred Pesos (Php 100.00) but not more than Two Hundred Pesos (Php 200.00) or imprisonment of five (5) to seven (7) days or both fine and imprisonment upon the discretion of the Court.

Article B. Loitering

Section 7B.01. Prohibited Act. No person shall loiter in the public market from 7:00 in the evening to 2:00 in the morning without due permission from the Municipal Mayor or the Chief of Police.

Section 7B.02 Administrative Provision. PNP General Trias shall submit the Implementing Rules and Regulations of this Article to the Municipal Mayor.

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Continuation...page 28 of Mun. Ord. No. 12-10:

Section 7B.03. Penalty. Any person found violating Section 7B.01 of this Article shall be penalized in the amount of not more than Two Hundred Pesos (Php 200.00) or a penalty of *aresto menor* or both upon the discretion of the Court.

Article C. Illegal Squatting

Section 7C.01. Prohibited Act. No person shall be allowed to reside or to squat on any government property including canals or riversides and any private-owned lands without due permission from the landowners.

Section 7C.02. Administrative Provision. The Office of the Mayor shall provide the Rules and Regulations for the proper implementation of this Article.

Article D. Illegal Construction of Dike

Section 7D.01. Prohibited Act. No person shall be allowed to construct dike/s on streams or creeks from Bgy. Javalera to Bgy. Manggahan, this Municipality.

Section 7D.02. Penalty. Any person found violating this Article shall be penalized in the amount of Five Hundred Pesos (Php 500.00) or imprisonment of one (1) month or both upon the discretion of the Court.

Article E. Parking of Vehicles in Public Places

Section 7E.01 Prohibited Acts

- 01.1 No vehicle shall be parked upon the side of a street or roadway where another vehicle or rows of vehicle are lawfully parked at the opposite side of the said street or roadway. Vehicles must be parked on one (1) side of the street facing the right direction and line.
- 01.2 No vehicle shall be parked for a considerable long time on the street or be allowed to habitually or permanently use the street as its garage.
- 01.3 No vehicle especially public vehicles shall be allowed to park at any place where parking is prohibited in this Municipality.

Section 7E.02. Penalties. Any person found violating this Article shall be penalized as follows:

- First Offense - A fine of One Hundred Pesos (Php 100.00)
- Second Offense - A fine of Two Hundred Pesos (Php 200.00) or imprisonment of three (3) days

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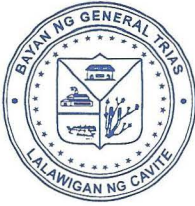
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Third Offense - Both fine and imprisonment upon the discretion of the Court

Article F. Business/Commercial Activities That Obstruct Traffic on Main Roads

Section 7F.01. Prohibited Act. No person shall be allowed to engage in any business/commercial activities in front of the public roads of the Municipality in a manner which can obstruct the pedestrian traffic and the traffic flow, like:

- a. Sidera - a type of business (karihan, tindahan, etc.) which can be moved to different places
- b. Ponda - a small erected structure which is built as temporary or permanent store
- c. Structures of establishments which encroaches and exceeds the prescribed setback provided by law
- d. And all other similar types of businesses

Section 7F.02. Administrative Provision (Monitoring and Apprehension)

The following shall be responsible for the enforcement of this Article:

- a. The Sangguniang Barangay shall report all the offenders to the following offices:
 1. Business Permit and Licensing Office (BPLO)
 2. Engineering/Building Office
- b. The Business Permit and Licensing Office (BPLO) shall monitor the names of the businesses or commercial establishments that violated this Article based on the records.
- c. The Engineering Office shall:
 1. conduct investigations to confirm if there are violations
 2. send notice of violations to businesses and commercial establishments
 3. submit a list of businesses and commercial establishments found violating this Article to the BPLO and the Municipal Mayor
 4. file a corresponding case against the offenders of this Article
- d. Philippine National Police (PNP General Trias)
 1. The PNP General Trias shall provide security in public roads.

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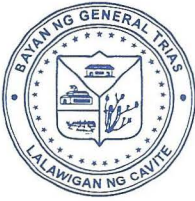
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Continuation...page 30 of Mun. Ord. No. 12-10:

Section 7F.03. Penalties. Any person found violating this Article shall be penalized as follows:

- First Offense - A fine of Five Hundred Pesos (Php 500.00)
- Second Offense - A fine of One Thousand Pesos (Php 1 000.00)
- Third Offense - A fine of Two Thousand Pesos (Php 2 000.00) and imprisonment of not more than ten (10) days or both upon the discretion of the Court.

If the offender is the owner/proprietor of a business or establishment, the business permit issued by the Office of the Mayor shall be cancelled.

Article G. Portable Toilets and Garbage Cans

Section 7G.01. Nature and Scope. This Article requires the construction of portable toilets for men and ladies and the placing of trash cans in all buildings, street or road projects, be it residential or commercial, private or government, and other similar activities, and in all shows or sideshows like circuses, carnivals, exhibits, conventions, feasts/fiestas, sports events, religious activities and other related activities, bus, jeepney and tricycle stations, commercial places, parking areas, and all other places without a sewer system.

Section 7G.02. Administrative Provision. The Rural Health Unit (RHU), Punong Barangay, Bantay Bayan, Parks and Plaza Personnel, and all other concerned offices and NGOs shall take charge in the monitoring and apprehension of the offenders within their areas of responsibilities with due process of law.

Section 7G.03. Rules and Regulations

- a. The construction of portable toilets for men and women and the placing of trash cans are required in all places and activities stated in Section 7G.01 of this Article.
- b. Disposal of all wastes shall follow existing laws on proper disposal of wastes and shall pass the required standards of the General Trias Rural Health Unit Officer.
- c. No permit shall be issued to any of the activities stated in Section 01 of this Article without the "proof of compliance" from the Rural Health Unit Officer.

Section 7G.04. Penalties. Any person found violating this Article shall be penalized in the amount of Five Thousand Pesos (Php 5 000.00) or imprisonment of six (6) months or both imprisonment and fine upon the discretion of the Court.

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 ARTURO P. TACOS
 SB Member

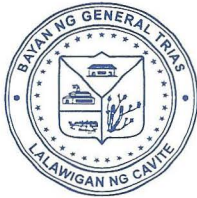
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 MAURITO C. SISON
 SB Member

[Signature]
 JAYVIE ARISAJI. SIMPAN
 SKF President

[Signature]
 KERBY J. SALAZAR
 SB Member

[Signature]
 MARIO C. AMANTE
 SB Member

[Signatures]



Republic of the Philippines
 Region IV-A (Calabarzon)
 PROVINCE OF CAVITE
 MUNICIPALITY OF GENERAL TRIAS

OFFICE OF THE SANGGUNIANG BAYAN

Continuation...page 31 of Mun. Ord. No. 12-10:

In the event that the offender applies for another permit, the Office of the Mayor may cancel or deny the application for violating this Article. If this Article is violated by a partnership or corporation, its highest ranking official shall suffer the penalty.

Article H. Hanging of Clothes and Garbages

Section 7H.01. Prohibited Act. No person shall hang any kind of clothes or garments and garbage in front of the houses and in the main roads which creates community eyesores in the Municipality.

Section 7H.02. Administrative Provision. The following shall be the apprehending officers of this Article:

- a. Philippine National Police (PNP General Trias)
- b. Elected Barangay Officials
- c. Barangay Police

As incentive, twenty percent (20%) of the fine shall be given to the apprehending barangay police and the remaining part of the fine shall be given to the barangay treasury.

Section 7H.03. Penalties. Any person found violating this Article shall be penalized as follows:

- | | | |
|----------------|---|--|
| First Offense | - | A fine of Two Hundred Pesos (Php 200.00) and rendering of community service |
| Second Offense | - | A fine of Five Hundred Pesos (Php 500.00) and rendering of community service |
| Third Offense | - | A fine of One Thousand Pesos (Php 1 000.00) and rendering of community service |

Article I. Closed-Circuit Television (CCTV) on All Banks, Pawnshops, Lending and/or Any Other Financial Institutions

Section 7I.01. Prohibited Act. No bank, pawnshop and/or any other financial institution within the Municipality shall be issued a permit to operate without the required installation of Closed-Circuit Television (CCTV) within the establishment.

Section 7I.02. Rules and Regulations. Closed-Circuit Television (CCTV) to be installed shall strictly conform to the standards set by PNP General Trias.

Section 7I.03. Administrative Provision. The Municipal Business Permit & Licensing Office (BPLO) and PNP General Trias were tasked to monitor on the establishments regarding compliance to this Article.

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Richard R. Parin
 RICHARD R. PARIN
 SB Member

Arturo P. Tacos
 ARTURO P. TACOS
 SB Member

Maurito C. Sison
 MAURITO C. SISON
 SB Member

Jayvie Arisa I. Simpan
 JAYVIE ARISA I. SIMPAN
 SKF President

Kerby J. Salazar
 KERBY J. SALAZAR
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Mario C. Amante
 MARIO C. AMANTE
 SB Member

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Article J. Police Line Cordon

Section 7J.01. Regulated Act. No person shall rush or stay in a crime scene mainly for curiosity (onlookers, by-standers, and *usisero/usisera*) particularly those who dare to cross police line cordon despite police warning prohibition.

Section 7J.02. Penalty. Any person found violating this Article shall be penalized in the amount of Two Thousand Five Hundred Pesos (Php 2 500.00).

Article K. Liquor Ban During Town Fiesta and Its Eveday

Section 7K.01. Prohibited Act. No person shall be allowed to drink and to attract others to drink any liquor or intoxicating drinks on the feast day and on its eve.

Section 7K.02. Penalty. Any person found violating this Article shall be penalized in the amount of Php 300.00 and imprisonment of one (1) day or 24 hours.

**CHAPTER VIII
 TRANSPORTATION**

**Article A. Extending the Renewal of Franchise of Motorized Tricycle
 from Two (2) Years to Three (3) Years**

Section 8A.01. Regulated Act. Renewal of franchise of motorized tricycle beginning as of January 2011 are hereby extended from two (2) years to three (3) years.

**CHAPTER IX
 YOUTH**

**Article A. Business Establishments Engaged in Computerized or
 Electronic Games, Karaoke, and Video Singing Machines**

Section 9A.01. Prohibited Acts

- a. No business establishment, PAGCOR gaming places nor licensed cockpit arena shall allow pupils and students to enter, gamble and play computerized games such as play station, counter-strike and others, karaoke and video singing machines during school days.
- b. No pupil nor student shall be allowed to enter, gamble and play computerized games of play stations, counter-strike and others, karaoke and video singing machines, any authorized PAGCOR gambling places and any licensed cockpit arena during school days.

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 SB Member

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Section 9A.02. Penalties

- a. Any owner or operator of business establishments found violating this Article shall be penalized in the amount of Php 2 500.00 or imprisonment not exceeding six (6) months or both fine and imprisonment upon the discretion of the Court.
- b. Pupils and students found violating this Article during daytime shall have their names recorded in the PNP General Trias log book for evidentiary purposes and be released subsequently to respective school principal for the imposition of the schools own code of disciplinary actions.
- c. Pupils and students found violating this Article during night time shall have their name recorded in the PNP General Trias log book and subsequently be released to their parents or guardians and PNP General Trias shall report within 24 hours the subject pupils and students to their respective school principals for appropriate action.

Section 9A.03. Exemption. This Article shall not apply when the pupils and students go into the establishments for educational purposes or research provided that there is a permit from the school officials concerned.

Article B. Curfew Hours

Section 9B.01. Regulated Acts. No person below eighteen (18) years of age shall be allowed to roam or loiter in any public place in this Municipality from 10:00 in the evening to 5:00 in the morning unless the minor is accompanied by his parent, guardian, or an adult in charge of his custody.

Section 9B.02. Administrative Provision. The Municipal Mayor and the Punong Barangay shall have the authority to allow minors to go into public places in cases of emergency, public gatherings, occasions, events, school activities and in a lawful kind of work that would end at 10:00 in the evening and beyond. However, a written permit from the Municipal Mayor and Punong Barangay is required.

Section 9B.03. Exemptions. This Article shall not apply in the following circumstances: New Year's Day, Holy Week, Town Fiesta, Election Day, All Saint's Day (Undas), and Christmas Season (December 16-31).

Section 9B.04. Penalties

- a. Any person found violating this Article shall be penalized in the amount of Two Hundred Pesos (Php 200.00) or imprisonment of three (3) days or both imprisonment and fine upon the discretion of the Court.

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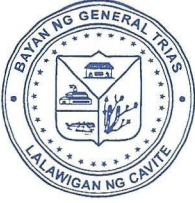
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- b. Any person who in any manner disguises as a parent or guardian of the minor concerned in this Article shall suffer the same penalty.
- c. Any law enforcer or Punong Barangay or barangay tanod who neglects following his duty in this Article shall suffer the same penalty.

Article C. Selling of Alcoholic Beverages to Minors

Section 9C.01. Prohibited Act. No person shall be allowed to sell alcoholic beverages to minors.

Section 9C.02. Penalties. Any person found violating this Article shall be penalized in the amount of not less than Five Pesos (Php 5.00) but not more than Ten Pesos (Php 10.00) or imprisonment of not less than Five (5) days but not more than Ten (10) days upon the discretion of the Court.

**CHAPTER X
FINAL PROVISIONS**

Article A. Amendments and Revisions

Section 10A.01. Amendments and Revisions. Any amendment to, or revision of, this Code may be proposed by two-thirds (2/3) vote of all the Members of the Sangguniang Bayan.

Article B. Separability, Applicability, Repealing, and Effectivity Clauses

Section 10B.01. Separability Clause. If, for any reason, any provision, section or part of this Code is declared not valid by a Court of competent jurisdiction or suspended or revoked by the authorities concerned, such judgment shall not affect or impair the remaining provisions, sections or parts which shall continue to be in force and effect.

Section 10B.02. Applicability Clause. All other matters relating to the impositions or regulations provided in this Code shall be governed by the pertinent provisions of existing laws and other ordinances.

Section 10B.03. Repealing Clause. All ordinances, rules and regulations or parts thereof, in conflict with, or inconsistent with any provisions of this Code are hereby repealed or modified accordingly.

Section 10B.04. Effectivity. This Code shall take effect after posting from three (3) conspicuous place within the Municipality.

ENACTED on 30 OCTOBER 2012.

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Richard R. Parin
RICHARD R. PARIN
SB Member

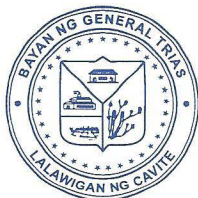
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PROVINCE OF CAVITE
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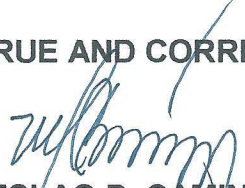
RONALD A. LUMUNSAD
SB Member
(On Leave)

LAMBERTO M. CARAMPOT
SB Member
(On Leave)

CHRISTOPHER N. CUSTODIO
SB Member
(On Leave)

WALTER C. MARTINEZ
LNB President
(On Leave)

CERTIFIED TRUE AND CORRECT:


WENCESLAO P. CAMNGAY
Secretary to the Sanggunian

APPROVED:


FERNANDO P. CAMPAÑA
Municipal Vice Mayor/Presiding Officer

NOTED:


LUIS A. FERRER IV
Municipal Mayor